

Helen Ruffin Reading Bowl Coaches Meeting December 5, 2024

- Greetings
- Richmond County School System Local HRRB - Spirit Creek Middle School - January 24th, 10 – 1:00
- Volunteer Sign In 8:45, Volunteer In Person Training 9:00
- Guests (Parents, School Administrators, Other Observers)
- Coaches Package
 - **Building Map**
 - **HRRB Rules and Job Descriptions**
 - **Rounds and Room Numbers**
 - **Program**

■ HRRB Sign Up
■ Volunteers

(past due)
Due Friday, 12/12/2024

COMPLETED TEAM REGISTRATION
VOLUNTEER REGISTRATION

Due Thursday, 12/12/2024

Helen Ruffin Reading Bowl Coaches Meeting September 3, 2023

Bowl Day Program

- No Day of Sign In but you will check-in at the Registration Table.
- Electronic Sign-In the day before the bowl.
- Rounds (4 with 15 questions)
- Awards ceremony and lunch simultaneously
- Has your participation changed? Please let me know ASAP!

Helen Ruffin Reading Bowl Coaches Meeting December 5, 2024

■ Bowl Set Up

- Pre-Bowl Sign-In: Look for the virtual sign-in on January 23, 2024 (No sign-in on day of competition,)
- Buzzer System/Competition Rooms Set Up Thursday, January 23, 2024

■ RCSS Bus Transportation will be provided bowl day.

- Be in bus loading area no later than 9:15

■ Private Transportation

Notify me ASAP but no later than Friday - January 10th so I can remove your school bus pickup from the schedule.

Helen Ruffin Reading Bowl Book Lists

Helen Ruffin Reading Bowl Booklist



Helen Ruffin Reading Bowl

Booklists

The Georgia Helen Ruffin Reading Bowl uses the booklists of nominations for the Georgia Children's Picturebook Award (Grades K-3), Georgia Children's Book Award (Grades 4-5 and 6-8), and the Georgia Peach Book Award for Teen Readers (Grades 9-12).

Click a booklist name below to view the list of books.

Georgia Helen Ruffin Picturebook Reading Bowl Booklist (Grades K-3)



HRRB Rules Video

- Contestant Rules
- Spectator Rules



<https://www.youtube.com/watch?v=6rHvppmpmM&feature=you>



HRRB Rounds Video



- <https://youtu.be/9GCDWXK4l0k?feature=shared>

Before Each Round

- ▶ **Moderator** opens sealed folder containing questions.
- ▶ The number on top of the sheet specifies the round in which questions should be read.

The Beginning of Each Round

1

- Team members enter room & sit in assigned seats.

2

- Team alternates sit close by.

3

- Coaches sit near their team.

Volunteer Positions

- ▶ Moderator welcomes everyone.
- ▶ Introduces self, scorekeeper, and console judge/timekeeper.

(Due to the limited number of volunteers, we may need to double up on duties).



Console Judge/Timekeeper

- ▶ Has each team member test their buzzer before the round begins.
- ▶ Sits between the two teams facing the console unit.
- ▶ Holds the reset/buzzer in one hand.
- ▶ Holds the phone with stopwatch in the other hand.
- ▶ Recognizes the winning buzz with color and number.

Score Keeper

- ▶ Prepares and records large score sheet. Each team get 0 or 10 points on for each question.
- ▶ Records Round numbers and obtain signatures from team coaches.
- ▶ Delivers signed score cards to hall monitors who deliver to HRRB Central.

The Moderator

- ▶ Reads the rules of the game.
 - ▶ Students may hold the buzzer.
 - ▶ Students have 10 seconds to buzz in.
 - ▶ Student must wait to be acknowledged by the console judge before rendering an answer.
 - ▶ The answer must be given within 10 seconds by the student who buzzed in. CONFERRING IS NOT ALLOWED.
 - ▶ If the answer is incorrect, the question will be repeated for the opposing team. They will have ten seconds to answer after buzzing in.
 - ▶ If neither team buzzes in, the moderator will answer the question and proceed to the next question.

Game rules continued

- ▶ If a contestant buzzes in before the completion of a question, the moderator stops reading and, after being recognized, the contestant must answer immediately.
- ▶ If an incorrect answer is given, the moderator reads the entire question, and the opposing team has an opportunity to answer the question within 10 seconds.
- ▶ Any concern about an answer to a question **MUST** be addressed by the **STUDENT** to the **COACHES** before the next question is asked. The student will get the attention of the coach by raising his/her hand.
- ▶ The moderator's decision is final.



Before starting the Moderator
addresses **guests and visitors...**

- ▶ No talking
- ▶ Turn off cell phones
- ▶ No interruptions or questions.

During Each Round

- ▶ Moderator reads question.
- ▶ Team member buzzes in.
- ▶ Console judge announces team and number of team member to answer the question.
- ▶ Console judge begins stopwatch.
- ▶ Student has 10 seconds to answer.

If the answer is correct

- ▶ Moderator confirms the answer is correct.
- ▶ Console judge clears the console by pressing buzzer.
- ▶ Console judge clears the stopwatch.
- ▶ Scorekeeper records 10 points on score sheet for answering team.

If the answer is unclear

- ▶ Moderator can ask student ONCE, for more information.
- ▶ May seek help from console judge and score keeper.
- ▶ If moderator does not feel the answer given matches the answer on the sheet, he/she informs the student the answer is incorrect.

If the answer is incorrect

- ▶ Moderator states the answer is incorrect.
- ▶ Moderator will announce that the question will be read in its entirety for the opposing team.
- ▶ Console judge will clear console.



If someone buzzes in before
the moderator has read the
entire question...

- ▶ Moderator stops reading immediately.
- ▶ Console judge identifies team and member.
- ▶ Person must answer promptly.

Challenge!

- ▶ A challenge must be made before the next question is read (or before the question is re-read to the opposing team).
- ▶ Only a team member (STUDENT) can initiate a challenge.
- ▶ To initiate a challenge, a team member must raise his/her hand and ask to speak to the coach.
- ▶ The coach will address the challenge to the moderator.

Challenge continued

- ▶ The moderator may ask for help to resolve the challenge from a JUDGE. Judges will be in the hallway.
- ▶ For answer verification, identify question number.
- ▶ After consulting with the judge, the moderator's decision is final.

Moderator announces last question

- ▶ The moderator's language should be: "This is the last questions. In the book..."

End of Round

- ▶ Moderator announces end of round. Congratulates both teams.
- ▶ Score Keeper announces scores.
- ▶ Console Judge resets console.
- ▶ Moderator asks everyone to remain in the room until time to leave.

Score Keeper at the end of the round

- ▶ Inserts required information in the coach's verification form.
- ▶ Get each coach's signature.

| Coach's Verification Form | |
|---------------------------|-----------------------|
| Room _____ | |
| Round _____ | |
| Team# _____ | Team# _____ |
| School _____ | School _____ |
| Total Score _____ | Total Score _____ |
| Coach Signature _____ | Coach Signature _____ |

Score Keeper

- ▶ Opens classroom door.
- ▶ Waits at the door for a hall monitor to pick up Coach's Verification Form and score sheet.

End of round

- ▶ Official end of round will be announced by hall monitors in the hall.
- ▶ Moderator will dismiss team members and visitors from the room to proceed to their next round.

End of Final Round

- ▶ Moderator will instruct all coach and all team members and coach to walk quietly in the halls as they go to the cafeteria for lunch then to the gym.
- ▶ Volunteers will dismantle the buzzer system and place in storage container.
- ▶ Return buzzer system to one of the Judges.

Remember...

- ▶ YOU are one of the OFFICIALS in the room.
- ▶ Judges will be in the hall.
- ▶ We want every student to walk away from each round feeling like a winner!

Field Trip Forms

